

NOTICE NO: 14/2021/2022

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UMZIMVUBU
LOCAL MUNICIPALITY

VACANT POSITIONS

NOTICE NO: 14/2021/2022

Umzimvubu Local Municipality with its mission to properly plan and deliver quality and sustainable services to improve the socio-economic status within the broader Umzimvubu community hereby invites applications from committed self-driven individuals who want to accelerate their careers in the fields mentioned herein through rendering services of high quality and exceptional intelligent in order for it to maintain its vision of moving to limitless possibilities.

DIRECTORATE: CITIZEN& COMMUNITY SERVICES

**MANAGER: COMMUNITY SERVICES
FIVE YEAR FIXED TERM
TOTAL PACKAGE: R 881 120, 01 PER ANNUM**

MINIMUM REQUIREMENTS: - Grade 12 • Degree/ National Diploma in Environmental Science or equivalent qualification • The management and reporting requirements associated with this post requires in depth understanding and knowledge of legislative requirements, accepted practice and procedures • Computer literacy • Minimum of 3-5 years' experience in supervisory management • Valid drivers' licence.

KEY PERFORMANCE AREAS: - Conducting research into best practices associated with the functionality and determining the appropriateness of specific policies/ procedures for implementation • Evaluating and commenting on the applicability of specific key performance indicators and measures against outcomes detailed in the departments business and strategic plans • Presenting a conceptual framework of current and future interventions necessary to support core service delivery areas with accurate information and records of work in progress and/ or project and maintenance assignments • prepare motivations for the filling of vacancies to complement functional objectives and requirements • Inspecting work sites and/ or conducting observations of work sequences and determining extent awareness and/ or the need for corrective/ remedial measures • Evaluating and presenting reports to the immediate superior detailing the departments performance against specific measure • Communicate to personnel through the verbal and written mediums statutory and procedural requirements for adoption and compliance thereof.

All applications with Curriculum Vitae, certified copies of educational certificates together with a covering letter should be forwarded to: The Corporate Services Department, Umzimvubu Local Municipality, Private Bag x 9020, MOUNT FRERE (KwaBhaca), 5090 or hand delivered at Erf 813 Main Street, Mount Frere, 5090 or 67 Church Street, Mount Ayliff (EmaXesibeni), 4735

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People with disability are encouraged to apply


NB: No faxed or emailed applications will be accepted

Enquiries: Amanda Masentse (039) 255 8500/8562.

Closing date: 28 July 2022

Time: 16H00

Canvassing support from Municipal Officials and Councillors is prohibited and any person found guilty thereof, will be disqualified with immediate effect. The Umzimvubu Local Municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender and disability. The Municipality reserves the right to approve or decline the appointment.



MR. G.P.T. NOTA
MUNICIPAL MANAGER



DATE