67 Church Street, EmaXesibeni, 4735
Tel: +27 (0)39 254 6000
Fax: +27 (0) 39 255 0167
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UMZIMVUBU
LOCAL MUNICIPALITY

VACANT POSITIONS
NOTICE NO: 02/2026/2027

Umzimvubu Local Municipality with its mission to properly plan and deliver quality and sustainable services to improve the socio-economic status within the broader Umzimvubu community hereby invites applications from committed self-driven individuals who want to accelerate their careers in the fields mentioned herein through rendering services of high quality and exceptional intelligent in order for it to maintain its vision of moving to limitless possibilities.

DIRECTORATE: INFRASTRUCTURE & PLANNING
PERMANENT
PROJECT MANAGER: MAINTENANCE X1: TASK GRADE 16
R 691 270,92- R897 296,65 PER ANNUM

MINIMUM REQUIREMENTS: - Grade 12 ● Degree Civil Engineering ● OHS Certificate (6 months) ● 3-5 years project management experience in Local Government ● Good report writing skills● Minimum of Code B Valid Driving Licence ● Registration with ECSA and SACPM or Eligible for Registration ● Computer Literate

KEY PERFORMANCE AREAS: - Plan short-term goals and provide inputs to long term objectives/ plans related with road and reconstruction; maintenance of roads; streets lights, and municipal buildings ● Manage productivity and performance of personnel within the Operations and Maintenance Section ● Manage budget inputs on capital and operating and controls expenditure against the approved budget allocations ● Ensures that appointed services providers render services of Road maintenance, roadside maintenance, municipal building and electrification and storm water drainage system ● Manage infrastructure maintenance and electrification

PERMANENT
PROJECT MANAGER: NEW PROJECTS X2: TASK GRADE 16
R 691 270,92- R897 296,65 PER ANNUM

MINIMUM REQUIREMENTS: - Grade 12 ● Degree Civil Engineering ● OHS Certificate (6 months) ● 3 - 5 years project management experience in Local Government● Good report writing skills ● Minimum of Code B Valid Driving Licence

• Registration with ECSA and SACPM or eligible for registration • Computer Literate.

KEY PERFORMANCE AREAS: - Identify, Develop, and Manage immediate, short and long-term infrastructure objectives and plans relating to the construction of roads, bridges, and stormwater drainage systems • Manage and control capital and operating budget estimates and monitor expenditure against approved budget allocations to ensure effective financial management • Plans, designs, and oversees engineering infrastructure projects, ensuring accurate reporting and monitoring throughout the project lifecycle• Leads the preparation, administration, and monitoring of contracts and tender processes, ensuring compliance with contractual obligations relating to the construction of new roads and electrification projects • Manage and control the professional, technical, and operational functions related with infrastructure project management to ensure the successful delivery of projects • Provides leadership and oversight in the compilation, quality assurance, and timely submission of operational and project reports.

DIRECTORATE: CITIZEN & COMMUNITY SERVICES
PERMANENT
EXAMINER LICENSING: TASK GRADE 10
R301 404,04 – R391 243,86 PER ANNUM

MINIMUM REQUIREMENTS: Grade 12 • National Higher Traffic Officer's Diploma (NQF Level 5) • Vehicle and Driver's License Examiner's Certification •3 years relevant working experience • Computer Literacy • Minimum Code EC Valid Driving License

KEY PERFOMANCE AREAS: - Conducts and coordinates driver testing and licensing processes, ensuring compliance with applicable legislation, regulations, and operational procedures• Coordinate and supervise staff activities, monitor performance, productivity, and discipline to ensure efficient service delivery• Maintain accurate administrative records and documentation, ensuring compliance with legislative and organisational recordkeeping requirements• Conduct inspections and verify the functionality of testing equipment following routine maintenance to ensure operational readiness and compliance with prescribed standards

All Applications must be submitted with an application form accompanied by a comprehensive CV, with specific starting and ending dates in all positions. Only shortlisted candidates will be required to submit certified documents on or before the interviews. An application form (*MARKED 'APPLICATION FOR EMPLOYMENT'*) is obtainable from our website: www.umzimvubu.gov.za or from any of our municipal offices. All applications should be hand delivered to Dabula Street Sophia (New Municipal Offices), KwaBhaca, 5090/ 67 Church

Street, Mount Ayliff (EmaXesibeni), 4735 or emailed to Recruitment@umzimvubu.gov.za. Communication will be limited to the shortlisted candidates only. If you do not receive any communication from the Municipality within three (3) months after the closing date, please consider your application unsuccessful.

People with disability are encouraged to apply.

Enquiries: Amanda Masentse (039) 255 8500/8562.

Closing date: 23 September 2026 **Time: 14H30**

Canvassing support from Municipal Officials and Councillors is prohibited and any person found guilty thereof, will be disqualified with immediate effect. The Umzimvubu Local Municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender and disability. The Municipality reserves the right to approve or decline the appointment.

MR. G.P.T. NOTA
MUNICIPAL MANAGER

20/08/2026
DATE