



**VACANT POSITIONS
NOTICE NO 10 2025/2026**

Umzimvubu Local Municipality with its mission to properly plan and deliver quality and sustainable services to improve the socio-economic status within the broader Umzimvubu community hereby invites applications from committed self-driven individuals who want to accelerate their exceptional intelligence in order for it to maintain its vision of moving to limitless possibilities.

DIRECTORATE: CITIZEN AND COMMUNITY SERVICES

**EPWP: WASTE MANAGEMENT
BENEFICIARIES (30)
12 MONTHS FIXED TERM CONTRACT
STIPEND: R3 036 PER MONTH**

MINIMUM REQUIREMENTS: Grade 10 • Physically able and fit • Have good interpersonal skills • Certified ID copy • Proof of residence from Ward Councillor.

KEY PERFORMANCE AREAS: Improve waste outlook in the catchment areas • Create a baseline information with regards to waste in Umzimvubu Municipality • Enhance waste management visibility for communities • Promote a healthy living for all citizens • Identify illegal dumping sites • Encourage citizens to dispose waste into bins- "No littering campaigns" • Support the sorting at source initiative for waste.

**EPWP: WASTE MANAGEMENT TEAM LEADERS
BENEFICIARIES (02)
12 MONTHS FIXED TERM CONTRACT
STIPEND: R3 080 PER MONTH**

MINIMUM REQUIREMENTS: Grade 12 • N6 in Office Administration • Computer Literacy • Communication skills • Interpersonal skills • Certified ID copy • Proof of residence from Ward Councillor.

KEY PERFORMANCE AREAS: Supervising beneficiaries on site • perform administrative functions • Monitor attendance-daily site register • Perform other supervisory duties assigned by Supervisor.

**EPWP: PROJECT COORDINATOR
BENEFICIARIES (01)
12 MONTHS FIXED TERM CONTRACT
STIPEND: R3 300 PER MONTH**

MINIMUM REQUIREMENTS: Grade 12 • Bachelor of Science/ BA in Environmental Sciences/ Management, Diploma in Environmental Management or equivalent qualification • Computer Literacy • Certified ID Copy • Proof of residence from Ward Councillor.

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KEY PERFORMANCE AREAS: Coordinate the project • Compile and Submit monthly progress reports • Perform administrative functions • Be responsible for project management of the whole project • Perform other admin duties assigned by Supervisor.

**EPWP: GENERAL ASSISTANT: CANCELE RIVER
BENEFICIARIES (10)
BENEFICIARIES WILL WORK 12 DAYS IN A MONTH (3 DAYS A WEEK)
12 MONTH FIXED TERM CONTRACT
STIPEND: R1 656 PER MONTH**

MINIMUM REQUIREMENTS: Grade 10 • Certified ID Copy • Must be physically fit • Proof of residence from Ward Councillor.

KEY PERFORMANCE AREAS: Conduct waste management activities • Eradicate alien invasive vegetation • Clean illegal dumping and littering on the water catchment areas • Engage with relevant stakeholders.

**EPWP: GENERAL ASSISTANT: PHAKADE TO PHUKA WETLANDS
BENEFICIARIES (10)
BENEFICIARIES WILL WORK 12 DAYS IN A MONTH (3 DAYS A WEEK)
12 MONTHS FIXED TERM CONTRACT
STIPEND: R1 656 PER MONTH**

MINIMUM REQUIREMENTS: Grade 10 • Certified ID Copy • Must be physically fit • Proof of residence from Ward Councillor.

KEY PERFORMANCE AREAS: Conduct waste management activities • Eradicate alien invasive vegetation • Clean illegal dumping and littering on the water catchment areas • Engage with relevant stakeholders.

**EPWP: GENERAL ASSISTANT: CAPOTI RIVER
BENEFICIARIES (10)
BENEFICIARIES WILL WORK 12 DAYS IN A MONTH (3 DAYS A WEEK)
12 MONTHS FIXED TERM CONTRACT
STIPEND: R1 656 PER MONTH**

MINIMUM REQUIREMENTS: Grade 10 • Certified ID Copy • Must be physically fit • Proof of residence from Ward Councillor.

KEY PERFORMANCE AREAS: Conduct waste management activities • Eradicate alien invasive vegetation • Clean illegal dumping and littering on the water catchment areas • Engage with relevant stakeholders.

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**EPWP: TEAM LEADERS- CATCHMENT AREAS
BENEFICIARIES (03)
BENEFICIARIES WILL WORK 12 DAYS IN A MONTH (3 DAYS A WEEK)
12 MONTHS FIXED TERM CONTRACT
STIPEND: R1 680 PER MONTH**

MINIMUM REQUIREMENTS: Grade 12 • Computer literacy • Certified ID Copy • Must be physically fit • Proof of residence from Ward Councillor.

KEY PERFORMANCE AREAS: Supervising beneficiaries on site • Perform administrative functions • Monitor attendance-daily site register • Perform other supervisory duties.

**EPWP: GENERAL ASSISTANT (RIPARIAN TREE PLANTING)
BENEFICIARIES (03)
BENEFICIARIES WILL WORK 12 DAYS IN A MONTH (3 DAYS A WEEK)
12 MONTHS FIXED TERM CONTRACT
STIPEND: R1 656 PER MONTH**

MINIMUM REQUIREMENTS: Grade 10 • Certified ID Copy • Must be physically fit • Proof of residence from Ward Councillor.

KEY PERFORMANCE AREAS: Planting trees and shrubs along the banks of rivers and streams • Prepare site before planting the trees • dig planting holes to correct depth and width based on the tree species.

All applications with Curriculum Vitae, certified copies of educational certificates, and proof of residence together with a covering application letter stating post applying for should be forwarded to: The Special Programmes Department, Umzimvubu Local Municipality, Private Bag x 9020, KwaBhaca, 5090 or hand delivered at Dabula Street Sophia (New Municipal Offices), KwaBhaca, 5090 or 67 Church Street, EmaXesibeni, 4735.



Women and people with disability are encouraged to apply.

NB: No faxed CV's or emailed applications will be accepted.

Applicants residing within the catchment areas are highly encouraged to apply.

Enquiries: Abongile Mbuqe (039) 255 8500/ 8611.

Closing date: 19th June 2026

Time: 14h00

Canvassing support from Municipal Officials and Councillors is prohibited and any person found guilty thereof, will be disqualified with immediate effect. The Umzimvubu Local Municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender and disability. The Municipality reserves the right to approve or decline the appointment.

MUNICIPAL MANAGER
MR. G.P.T. NOTA

09/06/2026

DATE