

67 Church Street, EmaXesibeni, 4735
Tel: +27 (0)39 254 6000
Fax: +27 (0) 39 255 0167
Web : www.umzimvubu.gov.za



UMZIMVUBU
— LOCAL MUNICIPALITY —

Dabula Street, Sophia, KwaBhaca
P/ Bag 9020, KwaBhaca, 5090
Tel: +27 (0)39 255 8500
Fax: +27 (0) 39 255 0167

SPECIAL COUNCIL AGENDA

WEDNESDAY, 26TH OF JUNE 2024

KWABHACA CONFERENCE CENTRE, AT 10H00

SPECIAL COUNCIL COMMITTEE MEETING

(Private and confidential)



UMZIMVUBU LOCAL MUNICIPALITY

NOTICE is hereby given in terms of **Section 29(1)** of the **Local Government Municipal Structures Act No 117 of 1998** as amended that the **Special Council Meeting** of Umzimvubu Local Municipality will be held in **KwaBhaca Conference Boardroom** on **Wednesday, 26th of June 2024** by **10h00** to discuss the agenda items as set out hereunder:

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MR GPT NOTA
MUNICIPAL MANAGER

A G E N D A

1. **OPENING AND WELCOMING**
2. **READING OF THE OFFICIAL NOTICE**
3. **APPLICATIONS FOR LEAVE OF ABSENCE**
4. **APOLOGIES FROM MEMBERS**
5. **PECUNIARY INTEREST**
6. **DEPUTATIONS**
7. **COMMUNICATION STATEMENTS BY THE CHAIRPERSON**
8. **OFFICIAL ANNOUNCEMENTS**
9. **CONFIRMATION OF PREVIOUS MINUTES**

THERE ARE NO MINUTES TO BE CONFIRMED

10. **BUSINESS OF THE DAY**
CONSIDERATION OF REPORTS FROM THE EXECUTIVE COMMITTEE FOR
APPROVAL BY THE COUNCIL
- 10.1 **CORPORATE SERVICES DEPARTMENT**
- 10.1.1 UPPER LIMITS OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO THE MUNICIPAL MANAGERS 2023/2024 FY
- 10.1.2 CORPORATE SERVICES DEPARTMENT: INFORMATION COMMUNICATION & TECHNOLOGY (ICT) REPORT ON DRAFT ICT SERVER ROOM POLICY
- 11.2 **MUNICIPAL PUBLIC ACCOUNTS COMMITTEE REPORTS**
- 11.2.1 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE INVESTIGATION REPORT ON UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFULL EXPENDITURE AS AT JANUARY 2024
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12. CONSIDERATION OF URGENT MATTERS

13. CLOSURE

10. **BUSINESS OF THE DAY**
CONSIDERATION OF REPORTS FROM THE EXECUTIVE COMMITTEE FOR
APPROVAL BY THE COUNCIL
- 10.1 **CORPORATE SERVICES DEPARTMENT**
- 10.1.1 **UPPER LIMITS OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO THE MUNICIPAL MANAGERS 2023/2024 FY**

(Author: MM: GPT Nota/tf)
(1st Level: Corporate Services Committee: 13 June 2024)
(2nd Level: EXCO: 19 June 2024)
(3rd Level: Council: 30 July 2024)

PURPOSE

To table to Council upper limits of total remuneration packages payable to municipal managers and managers directly accountable to the municipal managers for 2023/2024 financial year - gazette number 50737.

LEGAL REQUIREMENTS

Municipal Systems Act 32, 2000 and the Government Gazette No. 50737 on upper limits for Municipal Managers and Managers directly reporting to the Municipal Managers.

STATUTORY

Municipal Systems Act 32, 2000 Regulation on appointment of Municipal Managers and Managers directly reporting to the Municipal Managers and the Government Gazette No.50737 on upper limits for Municipal Managers and Managers directly reporting to the Municipal Managers

BACKGROUND AND REASONING

Honourable Minister for Cooperative Governance and Traditional Affairs, Ms Thembisile Nkadimeng has issued gazette no. 50737 dated 30 May 2024 on Upper limits of Municipal Managers and Managers directly accountable to Municipal Managers.

The gazette determines the following: -

- (a) A three percent (3,3%) cost of living adjustment of the upper limits of the total remuneration packages payable to Municipal Managers and Managers directly reporting to the Municipal Managers for 2023/2024 Financial Year.
- (b) A non-pensionable cash gratuity of –
- (1) R1,695.00 payable monthly to senior managers earning a total remuneration package below R1,900,000 for the 2023/24 municipal financial year;
- (2) R1,818.00 payable monthly to senior managers earning a total remuneration package of R1,900,000 and above for the 2023/24 municipal financial year.

- (3) The non-pensionable cash gratuity will be backdated from 1 July 2023 and shall be payable until 30 June 2024.

It is against this background that, the Council should note the implementation of the abovementioned Gazette to the Municipal Manager and Senior Managers with effect from 01 July 2023.

LABOUR IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Umzimvubu Local Municipality has budget. The municipality can therefore afford to implement the contents of the gazette.

OTHER PARTIES CONSULTED

None

ANNEXURES

Annexure "A" - Copy of Determination of Upper Limits for Municipal Managers and Senior Managers- gazette 50737

Annexure "B" - Copy of the personnel budget for 2023/2024 FY

RESOLVED TO RECOMMEND

1. That the Council should note the implementation of the gazette on upper limits of total remuneration packages payable to Municipal Managers and Managers directly accountable to the municipal managers for 2023/2024 financial year.
2. That the Council should also note that the gazette on the upper limits for Municipal Managers and Managers directly accountable to the Municipal Manager will be effective from 01 July 2023.

10.1.2 **CORPORATE SERVICES DEPARTMENT: INFORMATION COMMUNICATION & TECHNOLOGY (ICT) REPORT ON DRAFT ICT SERVER ROOM POLICY**

(File: 9/1/2/2)
(Author: M:CS/TN/TF)
(1stLevel: MANCO-03/06/2024)
(2ndLevel: Corp. Serv Comm13/06/2024)
(3rdLevel: Exco-19/06/2024)
(4th Level: Council - 30/07/2024)

PURPOSE

To provide an update on the Draft ICT Server Room Policy in order to secure official endorsement and backing, as well as to guarantee its implementation and observance throughout the Umzimvubu Local Municipality

LEGAL/STATUTORY REQUIREMENTS

This report has been prepared in terms of Municipal Systems Act, No. 32 of 2000

AUTHORITY

Section 50 of the Municipal Systems Act No 32 of 2000.

BACKGROUND AND REASONING

Umzimvubu ICT Section has developed an ICT Server Room Policy as a response to ICTGC Internal Audit Report to adhere with growing complexities and demands of managing Umzimvubu ICT infrastructure in a secure, efficient, and compliant manner. The Policy reflects the evolution of technology, increasing security threats, regulatory measures, and the need for operational excellence. The Policy serves as a foundation for managing the physical and virtual aspects of server environments, ensuring that they support the municipality's objectives and protect its critical assets.

CHALLENGES

The Internal Audit discovered that the existing ICT Security Policy lacked information about the server room, and that ICT needed to create a separate policy specifically for the server room.

LABOUR IMPLICATIONS

No labour implications

FINANCIAL IMPLICATIONS

No financial implications

SERVICE DELIVERY IMPLICATIONS

NONE

RESOLVED TO RECOMMEND

That the Drafted ICT Server Room Policy be approved by council.

11.2 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE REPORTS

11.2.1 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE INVESTIGATION REPORT ON UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFULL EXPENDITURE AS AT JANUARY 2024

The report will be tabled in committee

12. CONSIDERATION OF URGENT MATTERS

13. CLOSURE