

67 Church Street, EmaXesibeni, 4735

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Web : www.umzimvubu.gov.za



Dabula Street, Sophia, KwaBhaca

P/ Bag 9020, KwaBhaca, 5090

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UMZIMVUBU

LOCAL MUNICIPALITY

VACANT POSITIONS **NOTICE NO: 06/2025/2026**

Umzimvubu Local Municipality with its mission to properly plan and deliver quality and sustainable services to improve the socio-economic status within the broader Umzimvubu community hereby invites applications from committed self-driven individuals who want to accelerate their careers in the fields mentioned herein through rendering services of high quality and exceptional intelligent in order for it to maintain its vision of moving to limitless possibilities.

DIRECTORATE: BUDGET AND TREASURY
DEPUTY CHIEF FINANCIAL OFFICER
TASK GRADE 18
PERMANENT
TOTAL PACKAGE: R 919 792,97 – R1 193 975,23 PER ANNUM

MINIMUM REQUIREMENTS: - Grade 12 • Degree/Advanced National Diploma in Accounting or equivalent qualification (NQF Level 7) • CPMD • Minimum of 05 years' experience in Local Government Finance • Minimum of 04 years at Management level in Local Government • Minimum of Code B valid Driving Licence • Extensive Knowledge of AFS preparation of Audit Management • Extensive Knowledge & understanding of MFMA and applicable essential Municipal Legislation • Registration with professional accounting body essential (must be in a good standing). • Strong Supervisory & Interpersonal Skills • Computer Literacy/ Knowledge of MUNSOFT & CASEWARE will be an added advantage • Good report writing skills • Presentation skills.

KEY PERFORMANCE AREAS: - Establish the section's short- and medium-term objectives and priorities, integrating procurement, expenditure management, remuneration control, and the preparation and compilation of the Annual Financial Statement • Provide strategic direction and oversight of personnel performance, ensuring alignment with key performance indicators within the Budget and Treasury Department • Provide direction for the implementation of procedures, systems, and controls across key functional areas • Direct the implementation of procedures, systems, and controls across key functional areas within the Expenditure Section's structure • Responsible for overseeing the execution of prescribed investment control processes associated with municipal funds allocated to specific call accounts • Manage and control accounting procedures related to the acquisition and disposal of municipal assets • Implementation of MSCOA • Manage Internal & External audit control processes

DIRECTORATE: CITIZEN AND COMMUNITY SERVICES

**ASSISTANT SUPERINTENDENT
TASK GRADE 12
PERMANENT**

TOTAL PACKAGE: R 401 049. 25 – R 520 584,07 PER ANNUM

MINIMUM REQUIREMENTS: Grade 12 • Traffic Diploma • Certificate in Examiner Driver's license • Certificate on E-Natis • Minimum of Code B valid Driving Licence • Computer Literacy • Minimum of 03 years working experience as an examiner in DLTC.

KEY PERFORMANCE AREAS: - Support effective management DLTC by ensuring compliance with road safety strategies, statutory requirements, and the implementation and monitoring of short-term operational plans • Direct and control key performance indicators and performance outcomes of personnel within the Driving Licence Testing Centre • Coordinate and oversee administrative functions for the section to ensure efficient, accurate, and compliant operations • Coordinate and monitor the operational sequences of working equipment.

All Applications must be submitted with an application form accompanied by a comprehensive CV, with specific starting and ending dates in all positions. Only shortlisted candidates will be required to submit certified documents on or before the interviews. An application form is obtainable from our website: www.umzimvubu.gov.za or from any of our municipal offices. All applications should be hand delivered to Dabula Street Sophia (New Municipal Offices), KwaBhaca, 5090/ 67 Church Street, Mount Ayliff (EmaXesibeni), 4735 or emailed to Recruitment@umzimvubu.gov.za

NB. Failure to submit documents listed above will result in disqualification. Background screening will be done to shortlisted candidates.



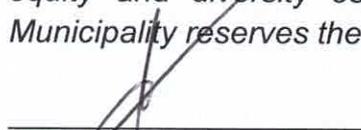
People with disability are encouraged to apply

Enquiries: Amanda Masentse (039) 255 8500/8562.

Closing date: 26 February 2026

Time: 16H30

Canvassing support from Municipal Officials and Councillors is prohibited and any person found guilty thereof, will be disqualified with immediate effect. The Umzimvubu Local Municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender and disability. The Municipality reserves the right to approve or decline the appointment.



MR. G.P.T. NOTA
MUNICIPAL MANAGER

03/02/2026
DATE

