



PROVISION OF UMZIMVUBU OCCUPATIONAL HEALTH SERVICES AND EMPLOYEE WELLNESS SERVICES

UMZ/2026-27/HR/01

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON- RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management policy will apply. A confirmation from SARS with a verification pin, Copy of company Registration/Founding Statement/CIPC Document. 80/20 where 20 points will be allocated to **specific goal 4 points for companies with 50% and above owned by youth, 4 points for 50% and above Female ownership 4 points for 100% Black ownership, 4 points for people living with disability and 4 points for Umzimvubu Local Municipality based Suppliers.** Prices quoted must be firm and must be inclusive of VAT for vat vendors. Originally certified ID Copies of Managing Directors/ Owners. Compulsory Properly filled MBD forms 4,6.1, 8 and 9 and Billing Clearance certificate or Statement of Municipal Accounts or affidavit or lease agreement or residential confirmation accompanied by a declaration that a company and all active directors do not owe municipal services for more than 90 days. Bid documents will be available ON E-TENDER PORTAL FOR FREE TO BE DOWNLOADED, as from date of advert for each project. No couriered, faxed, e-mailed and late tenders will be accepted. Certification of documents must be within a period of 90 days. Bidders must be registered on CSD and provide confirmation of registration. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant of appointment. All tenders must be deposited in the tender box situated at New Umzimvubu Local Municipality Offices at Dabula Street Sophia, KwaBhaca, Eastern Cape, 5090 Coordinates (30°54'30.08"S, 28°58'53.15"E) not later than 12h00 noon on **26 March 2026**, where they will be opened in public. All tenders must be clearly marked "Name of the project indicated above. The municipality will not make any award to a person or persons working for the state.

PRE – QUALIFICATION

All bids will be subjected to a pre-qualification and will be required to achieve a minimum of 70 points for functionality to be evaluated further.

CRITERIA	POINTS
Experience and expertise of key staff	40
Registration with Medical Council	20
Company experience	20
Quality of proposed personnel	20
Total	100

Tender Documents will be available on e-tender Portal for free to be downloaded. All technical enquiries may be directed to Mrs. N. Kubone 039 255 8500 and SCM Mr. X. Blaweni 039 255 8555.

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager: Mr. GPT Nota

MR. G.P.T. NOTA - MUNICIPAL MANAGER