



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERT DATE: 31 October 2016

SERVICE PROVIDER TO CONDUCT TRAINING FOR BUDGET AND TREASURY OFFICE STANDING COMMITTEE

Bidders are hereby invited to submit proposals for budget and treasury standing committee. Terms of Reference will be available on the website and scm office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality with Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. **No couriered, faxed, e-mailed and late tenders will be accepted after closing date.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere** not later than **12h00 noon on 11 November 2016**. All tenders must be clearly marked "Name of the project and Reference number indicated above.

No Service provider will be considered if a person(s) working for the service of the State

Enquiries:

All technical enquiries may be directed to Ms. X. Xashimba 039 255 8500 SCM Mr T Mbukushe 0392558555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T. Nota
813 Main Street or P/Bag X9020
MT FRERE
5090
Tel: (039) 255 8500
Fax: (039) 255-01673

GPT NOTA
MUNICIPAL MANAGER



UMZIMVUBU

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Accredited service providers are requested to submit proposals for training of UML Councillors for Budget and Treasury standing committee and the Municipal Accounts Committee on interpretation of the legislation specifically aimed at managing Municipal finances.

These committees have to play an oversight role on crucial areas of finance and report to the Executive Committee and thereafter to Council. It is in the interest of the Municipality that a clean audit report be obtained and maintained and also it is in the interest of the Council that service delivery levels are of the highest quality.

	KEY ISSUES
Budgeting	<ul style="list-style-type: none"> • IDP and Budget Processes • Link between Projects in the IDP and Budgets • Adjustments of Budgets • Virements • Over/under expenditure • Unauthorised Expenditure • Grants VS Own Revenue • Legislation and Policies Related to Municipal Budgets and IDP
Revenue Management	<ul style="list-style-type: none"> • Valuation Roll • Revenue Base • Tariffs setting • Billing and distribution of bills • Debt Collection • Municipal Property rates act and application thereof • Other legislation and policies relating to Revenue Management