



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERT DATE: 31 October 2016

SERVICE PROVIDER TO DO APPLICATION OF AIR POLLUTION LICENSE FOR POLE TREATMENT PLANT

Bidders are hereby invited to submit quotation for application of air pollution licenses for pole treatment plant. Terms of Reference will be available on the website and scm office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality with Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. **No couriered, faxed, e-mailed and late tenders will be accepted after closing date.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere** not later than **12h00 noon on 11 November 2016**. All tenders must be clearly marked "Name of the project and Reference number indicated above."

No Service provider will be considered if a person(s) working for the service of the State

Enquiries:

All technical enquiries may be directed to Mr. M. Matam 039 255 8500 SCM Mr T Mbukushe 0392558555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T. Nota
813 Main Street or P/Bag X9020
MT FRERE
5090
Tel: (039) 255 -8500
Fax: (039) 255-01673

GPT NOTA
MUNICIPAL MANAGER



UMZIMVUBU

— LOCAL MUNICIPALITY —

TERMS OF REFERENCE

**TO CONDUCT AN
APPLICATION FOR**

AIR POLLUTION LICENSE FOR THE POLE TREATMENT PLANT AT MAWUSHENI

1. Introduction:

1.1 Background

Umzimvubu Local Municipality (ULM) has established, together with the community and other partners, a pole treatment plant which intends to support about 147 000 tons of available timber resources and proposed new afforestation which is currently being considered throughout the Umzimvubu region.

The ULM vision is of a 'democratic, unified, participatory and co-operative municipality that will, through efficiency, sustainability, transparency and accountability ensure peace, safety and security, and provide a high and constantly improving quality of life for all its citizens in a developmental local government context'. The ULM has identified priorities which include:

- Job creation and reducing unemployment through sustainable economic activity;
- Improvement of land administration system;
- Forestry and agriculture;
- Involving women and youth in development;
- Environmental education; and
- Combating HIV/AIDS in the area.

The local economy in the ULM depends on four major sectors of which agriculture is the major resource for poverty alleviation and economic activity. Other sectors include tourism, forestry and SMME's. Key developmental challenges include the lack of basic infrastructure and access to finance, high illiteracy.

1.2 The project

The named project is the establishment of a pole treatment plant and in the MaWusheni area, where creosote will be used for treating poles.

2. Request for a proposal (RFP)

2.1 The objective of the RFP

The objective of this request for proposal is to appoint a suitable service provider/consultant to support the ULM in the application of an Air Pollution License for the pole treatment plant. In addition, the consultant should assist ULM with:

- The application of an Air pollution license for the project and conduct all the necessary steps as required by the National Environmental Management Act, Air Pollution Act and DEDEAT as a competent authority;
- support research regarding the forestry sector;
- Assess the impact of the plant operations to the community and the environment.

3. Scope of work

The successful Service Provider shall be expected to cover amongst other things.

- Application for Air pollution license for the project
- Liaise with all stakeholders in particular with the local community;
- Develop a community participation model that will optimize community participation in the project based on sustainable development principles and guidelines, as well as environmental protection.
- Develop mitigating measures and systems for air pollution in the project.
- Make recommendations to the client.

4. DELIVERABLES

Deliverables will include the following:

- An Air Pollution License for the Pole treatment Plant project at Mawusheni location ward 20 of Umzimvubu Local Municipality.
- Recommendations on the sustainability of the licensed period
- Provide an air pollution liscence.

5. Project Duration

The project time frame shall not exceed three (3) months from the date of appointment of the service provider.

6. Reporting Mechanism

It is expected that regular progress reports be presented to the ULM on monthly basis.

7. Quotation Route Acquired by Supply Chain Management (SCM)

Umzimvubu Local Municipality's procurement, thus Supply Chain Management will acquire quotations from relevant qualified Consultants/Service Providers.

- The Consultant /Service Provider will further be assessed based with the capacity as stated below:
- University/ Technikon Qualifications in Agriculture, Environmental Management/ Forestry or any relevant qualifications.
- Previous experience on conducting Environmental Impact Assessments, environmental licenses and feasibility studies.
- Ability to build capacity on local economic development within the municipality.

8. Submission/s

- ✓ A comprehensive proposal inclusive of the methodology and time frames for achieving the scope of work set above.
- ✓ Proof of qualification/s in respect to point number 7 above.
- ✓ An All-inclusive Quotation
- ✓ Activity schedule
- ✓ Company Profile
- ✓ Founding Statement (**CK Form**) or certified copy must be submitted, failure will result in loss of points.
- ✓ Original valid SARS Tax Clearance Certificate and failure to submit will result in disqualification.
- ✓ BBBEE certificate or certified copy must be submitted with the proposal
- ✓ Certified IDs of Directors
- ✓ Declaration of interest (MBD4).
- ✓ Completed and signed MBD 8 and MBD 9.
- ✓ Billing Clearance certificate or Statement of Municipal Accounts
- ✓ Previous work experience and track record in the Local Economic Development sector
- ✓ Umzimvubu Local Municipality Supply Chain Management Policy will apply

Closing date and enquiries:

The closing date to submit proposals with quotations with proposal is and all enquiries to be forwarded to Mr. T Mbukushe @ 039 255 8500

The proposals should be submitted to our Supply Chain Management Office in Mt Frere Umzimvubu Local Municipality Offices.

