



UMZIMVUBU

LOCAL MUNICIPALITY

Person dealing with this matter: Mr. N. Zibi

Date: 23/10/2014

Request for Quotation

The Umzimvubu Local Municipality invites interested service providers to provide us with quotation **TRAINING FOR ONE (1) OFFICIAL ON INTRANET & WEBSITE AS PER THE ATTACHED MEMO.**

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL BE APPLYING AS FOLLOWS:

PRICE: 80

BBB-EE: 20

Closing Date for submissions is 03/11/2014 @ 12:00 noon.

For any enquiries and specification, please contact Supply Chain Management Office @ Tel: 039 255 8555.

NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE AND COMPAN(Y)NIES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.

THE FOLLOWING MUST BE ATTACHED: ORIGINAL OR CERTIFIED COPY OF THE CK DOCUMENT SHOWING ALL DIRECTORS, CERTIFIED COPY OF THE BBBEE VERIFICATION CERTIFICATE, DECLARATION OF INTEREST AND A VALID ORIGINAL SARS TAX CLEARANCE CERTIFICATE. FAILURE WILL RESULT IN DISQUALIFICATION.

SUBMISSION ARE TO BE MADE AT THE QUOTATIONS BOX AT SCM OFFICE. QUOTES SUBMITTED ELECTRONICALLY WILL NOT BE ACCEPTED.

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MR GPT NOTA

MUNICIPAL MANAGER

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UMZIMVUBU
LOCAL MUNICIPALITY

MEMORANDUM

TO : Budget and Treasury
FROM : Manager Corporate Services
DATE : 10 October 2014
FILE NO. : 4/4/5
SUBJECT : Request for Intranet and Website Training

The above mentioned matter bears reference.

Purpose

To provide assistance regarding the above stated matter

Background

Adapt IT is a company based in Durban and it is the one that host our website and intranet. We then need someone within the municipality who will be able to upload content on both intranet and website. I therefore request your office to assist in taking Mr. S Cwati-ICT intern to training so that we can be able to update our website and intranet on a regular basis.

Yours Faithfully

Mrs. N Kubone
Manager Corporate Services