



UMZIMVUBU
LOCAL MUNICIPALITY

Person dealing with this matter: **Mr. T Mbukushe** Date: 21/01/2016

Request for Quotation

The Umzimvubu Local Municipality invites interested service providers to provide us with.
Quotation: TO CONDUCT TRAINING TO THE LOCAL MODELS FOR FASHION SHOW AS PER TERMS OF REFERENCE.

NB// Clear Specification will be available at the Municipal Website www.Umzimvubu.gov.za and at the SCM Office in Mt Frere ,Mt Ayliff They will be available at the Municipal Reception.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL BE APPLYING AS FOLLOWS:

PRICE: 80

BBB-EE: 20

Closing Date for submissions is 01/02/2016 @ 12:00 noon.

For any enquiries and specification, please contact Supply Chain Management Office @ Tel: 039 255 8555.

NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE AND COMPAN(Y) NIES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.

THE FOLLOWING MUST BE ATTACHED: ORIGINAL OR CERTIFIED COPY OF THE CK DOCUMENT SHOWING ALL DIRECTORS, CERTIFIED COPY OF THE BBBEE VERIFICATION CERTIFICATE, DECLARATION OF INTEREST AND A VALID ORIGINAL SARS TAX CLEARANCE CERTIFICATE. FAILURE WILL RESULT IN DISQUALIFICATION. FAILURE TO SUBMIT WILL RESULT IN A BIDDER SCORING ZERO POINTS .MBD 4, 8, &9 MUST BE FULLY COMPLETED AND SIGNED.

SUBMISSION ARE TO BE MADE AT THE QUOTATIONS BOX AT SCM OFFICE IN MT FRERE UMZIMVUBU LOCAL MUNICIPALITY. QUOTES SUBMITTED ELECTRONICALLY WILL NOT BE ACCEPTED.

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MR GPT NOTA

MUNICIPAL MANAGER



UMZIMVUBU
LOCAL MUNICIPALITY

TERMS OF REFERENCE

FOR TRAINING OF LOCAL MODELS

1. Introduction:

- Umzimvubu Local Municipality LED Department has the 5 areas of performance of which one of them is SMME development.
- Umzimvubu Local Municipality aims at promoting and boosting the local economy through SMME development programmes.
- Umzimvubu Local Municipality aims to promote and access market for the local designers and crafters
- Umzimvubu Local Municipality is working on the concept to bridge the gap and workout the industry challenges faced by the local designers in the region.
- Umzimvubu Local Municipality therefore is looking for a service provider to conduct training to the local models in preparation of the upcoming fashion show

2. Request

- Umzimvubu Local Municipality is therefore looking for a service provider to conduct a training to the local models of Umzimvubu area.
- The Training will be conducted at Mt Frere

3. COMPREHENSIVE PROPOSALS with financial costs for this exercise.

4. SCOPE OF WORK

The training will cover the following for areas;

1.1 Model Castings

- 1.2 Introduce and facilitate the complete understanding of the fashion concept
- 1.3 Rehearsals with models before fashion show
- 1.4 Execution of the fashion show layout plan
- 1.5 Spearheading and coordination with the designers until the Fashion Show
- 1.6 Choreography
- 1.7 Coordinate the fashion show

5. Accountability and Reporting Structure

The service provider will account to Umzimvubu Local Municipality LED department.

6. Submission

- ☒ A comprehensive proposal inclusive of the methodology and time frames for achieving the scope of work set above.
- ☒ An All-inclusive Quotation.
- ☒ Activity schedule.
- ☒ Extensive experience is required
- ☒ Company profile with a traceable track record and contactable references should also be submitted.
- ☒ A valid copy company Certification as issued by CIPRO.
- ☒ A valid original tax clearance certificate.
- ☒ A BBBEE certificate.

Prepared By: L Dina

Date: 15/01/2016

Recommended By : M Matam

Date: 15/01/2016

Approved By : S Batyi

Date: 15/01/2016