



UMZIMVUBU

— LOCAL MUNICIPALITY —

Person dealing with this matter: Mr. Lwana

Date: 19 FEBRUARY 2014

Request for Quotation

The Umzimvubu Local Municipality invites interested service providers to provide us with quotations **TO SUPPLY AND DELIVER STATIONERY FOR LED**

NB: THIS IS A RE-ADVERT AND ALL SERVICE PROVIDERS WHO QOUTED IN THE LAST REQUEST FOR QOUTE ARE URGED TO RESUBMIT THEIR QUOTATIONS.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL APPLY AS FOLLOWS:

PRICE : 80

BBB-EE : 20

Closing Date for submissions is 27/02/2014 @12:00.

For any enquiries & specification, please contact Supply Chain Management Office @ tell: 039 255 8555.

NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE. AND SUBMISSION ARE TO BE MADE AT SCM OFFICE, BBBEE VERIFICATION CERTIFICATE MUST BE ATTACHED AND A VALID TAX CLEARANCE CERTIFICATE. FURTHER MORE, NO QUOTATION(S) WILL BE CONSIDERED FROM COMPAN(Y)IES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.

Mr. GPT Nota

Municipal Manager

813 Main Street, Mount Frere
P/Bag 9020, Mt Frere, 5090
T. 039 255 0166| F. 039 255 0167
www.umzimvubu.gov.za

UPHULISO KUMNTU WONKE



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MEMORANDUM

PERSON DEALING WITH THE MATTER: L.S. Batyi

TO : Supply Chain Management Unit
FROM : Manager-Local Economic Development Department
DATE : 19 February 2014
FILE NO. : 6/1/2/1/1/5
SUBJECT : Request for Stationery
VOTE : Printing and Stationery (205-300275)

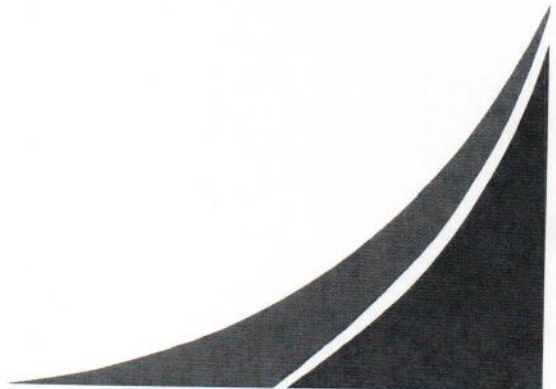
Dear Sir

We hereby request our stationery for LED Department as follows:

- A4 Arch Lever files X 10 boxes
- Counter books 3quire X 10
- Cartridge 125 A x 5 Black
- Cartridge 125 A x 5 Cyan
- Cartridge 125 A x 5 Magenta
- Cartridge 125 A X 5 Yellow
- Brown Envelope A4 size x 150
- Brown Envelop A5 size x 50
- Staples x 4 boxes
- High lighter x 4 packs
- Alphabetical file dividers x 10 packs

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E. nqunqa.fundiswa@umzimvubu.gov.za

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- Post it x 20 pack different colors
- Sliding binders medium x 200
- Sign here x 10 pack
- Prestik x 5
- A 4 white papers x 20 boxes
- CD – Rewritable x 4 boxes
- Flip chart paper x 3 pack
- Flip chart board x 1
- Lead pencil x 10
- Metal file fastener x 5 boxes
- 5 x 5 set ink cartridge for HP photo smart premium printer
- 2 boxes of black bic pens
- Energel black pens 1 box

Hoping you will find the above in order.

Yours in service delivery

A handwritten signature in dark ink, appearing to read 'M. Vakalisa', written over a dotted line.

Mr. M. Vakalisa

ADMIN-OFFICER: LED