



UMZIMVUBU

— LOCAL MUNICIPALITY —

Person dealing with this matter: Mr. Lwana

Date: 12 FEBRUARY 2014

Request for Quotation

The Umzimvubu Local Municipality invites interested service providers to provide us with quotations **TO SUPPLY & DELIVER STATIONERY FOR THE LIBRARY.**

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL APPLY AS FOLLOWS:

PRICE : 80

BBB-EE : 20

Closing Date for submissions is 20/02/2014 @12:00.

For any enquiries & specification, please contact Supply Chain Management Office @ tell: 039 255 8555.

NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE. AND SUBMISSION ARE TO BE MADE AT SCM OFFICE, BBBEE VERIFICATION CERTIFICATE MUST BE ATTACHED AND A VALID TAX CLEARANCE CERTIFICATE. FURTHER MORE, NO QUOTATION(S) WILL BE CONSIDERED FROM COMPAN(Y)IES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.

Mr. GPT Nota

Municipal Manager

813 Main Street, Mount Frere
P/Bag 9020, Mt Frere, 5090
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www.umzimvubu.gov.za

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UMZIMVUBU

— LOCAL MUNICIPALITY —

MEMORANDUM

PERSON DEALING WITH THE MATTER: MR A.N. MANDLANA

TO : Budget and Treasury
FROM : Manager: Citizen and Community Services
DATE : 11 February 2014
SUBJECT : Request for Library Stationery
Vote No : 208-300200

The above mentioned matter bears reference

This communiqué serve as a request to your Office to purchase the following stationary for library;

- A4 paper 15X Boxes (white)
- 2X Boxes A3 (white)
- X4 Stapler (2Giant staplers & 2small staplers)
- X1 box Envelops A4
- X5 Pritt
- X5 Glue stick
- X5 Tipex
- X7 Staplets boxes (three giant staplets and four normal staplets)
- X4 boxes of pens
- X12 marking pens (different colours)
- 4x Puncher (2x small puncher & 2x giant puncher)
- X3 boxes arch lever files
- X2 scissors big & small
- X3 Staple removers
- X6- 3Quire
- X2 rulers
- X3USB 4g
- 3X HP Laserjet 131A CF212A
- 3X HP Laserjet 131A CF213A
- 3X HP Laserjet CF211A