

67 Church Street, EmaXesibeni, 4735

Tel: +27 (0)39 254 6000

Fax: +27 (0) 39 255 0167

Web: www.umzimvubu.gov.za



Dabula Street, Sophia, KwaBhaca

P/ Bag 9020, KwaBhaca, 5090

Tel: +27 (0)39 255 8500

Fax: +27 (0) 39 255 0167

UMZIMVUBU

— LOCAL MUNICIPALITY —

INTERNAL VACANT POSITION

NOTICE NO: 04/2024/2025

Umzimvubu Local Municipality with its mission to properly plan and deliver quality and sustainable services to improve the socio-economic status within the broader Umzimvubu community hereby invites applications from committed self-driven individuals who want to accelerate their careers in the fields mentioned herein through rendering services of high quality and exceptional intelligent in order for it to maintain its vision to be recognised as model rural municipality with a vibrant economy and world class service capabilities.

DIRECTORATE: INFRASTRUCTURE AND PLANNING

GENERAL ASSISTANT

PERMANENT

TASK GRADE 03

SALARY SCALE: R125 919 , 40 – R141 771,10 PER ANNUM

MINIMUM REQUIREMENTST: - Grade 10 • 12-18 months relevant working experience • Good communication skills.

KEY PERFORMANCE AREAS: - Undertakes general laboring activities such as road maintenance • Cleans worksites, stores equipment and tools and loads materials prior to departure from work site.

All Applications must be submitted with an application form accompanied by a comprehensive CV, with specific starting and ending dates in all positions. Only shortlisted candidates will be required to submit certified documents on or before the interviews. An application form (NAMED 'APPLICATION FOR EMPLOYMENT') is obtainable from our website: www.umzimvubu.gov.za or from any of our municipal offices. All applications should be hand delivered to Dabula Street Sophia (New Municipal Offices), KwaBhaca, 5090/ 67 Church Street, Mount Ayloff (EmaXesibeni), 4735 or emailed to Recruitment@umzimvubu.gov.za.

NB. Failure to submit documents listed above will result in disqualification. Background screening will be done to shortlisted candidates.



People with disability are encouraged to apply

Enquiries: Amanda Masentse (039) 255 8500/8562.

NOTICE NO: 04/2024/2025

Closing Date: 30 May 2025

Time: 16H00

Canvassing support from Municipal Officials and Councillors is prohibited and any person found guilty thereof, will be disqualified with immediate effect. The Umzimvubu Local Municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender and disability. The Municipality reserves the right to approve or decline the appointment.


MR. G.P.T. NOTA
MUNICIPAL MANAGER


DATE

