



UMZIMVUBU

— LOCAL MUNICIPALITY —

BID NOTICE NO: ULM/BTO/20013-14/001

BANKING AND INVESTMENT SERVICES

UMZIMVUBU LOCAL MUNICIPALITY INVITES ALL DULY REGISTERED FINANCIAL INSTITUTIONS TO SUBMIT PROPOSALS FOR BANKING AND INVESTMENT SERVICES FOR A PERIOD OF 5 YEARS.

THE FOLLOWING MANDATORY DOCUMENTATION MUST BE SUBMITTED TOGETHER WITH THE PROPOSAL:

- Proof of registration of the financial institution in terms of relevant legislation in South Africa
- Proof of Approval by National Treasury as a banking institute
- Audited Financial Statements for the past 2 years
- Credit rating certificate of the bank (locally and internationally)
- Contact person(s) with detailed CV(s)-3 pages (Maximum)
- Proven track record in Local Government Investment Services
- Current and future undertakings by the bank to assist poor communities within Umzimvubu Local Municipal Jurisdiction
- Valid BBBEE Certificate
- Proof of Branch/Branches in Mount Frere and/or Mount Ayliff

A **compulsory** briefing session will be held on Thursday, the **8th of August 2013**, at Umzimvubu Municipality Boardroom, Mount Frere at **10H00am**. **Detailed terms of reference will be available at the Municipality at a non-refundable cost of R300,00 per document.**

The evaluation criteria adopted is that of Quality and Cost Based Selection and Municipal targeted goals.

**STAGE 1
FUNCTIONALITY**

| FUNTIONALITY AREA | POINTS ALLOCATED |
|--|-----------------------------|
| Methodology for services Implementation | 20 |
| Risk Analysis and Management | 10 |
| Technology Based banking services (On-Line) | 20 |
| Expertise and Experience of Contact person(s) and other allocated staff members | 10 |
| Current and Future social responsibility endeavours | 10 |
| Proven track record in Local Government Banking Services (no. of Municipalities) | 10 |
| Branches in Mount Frere and Mount Ayliff | 20 |
| TOTAL | 100 |

NB: Bidders who score less than 80 points will not be considered for stage.

STAGE 2

Umzimvubu Local municipality Supply Chain Management Policy targets the empowerment compliant businesses in terms of the Broard Based Black Economic Empowerment and the evaluation criteria is as follows:

| Criteria | Points |
|------------------------------------|---------------|
| Price | 90 |
| BBBEE Status level of Contribution | 10 |

TOTAL - 100 points

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING CONDITIONS:

- Umzimvubu local Municipality Supply Chain management Policy will apply,
- Umzimvubu Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid,
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be considered.

Validity period for Bids is 90 days. Please note that it is in the interest on the Municipality to gain the optimal return on investment without incurring undue risk. The Municipality will therefore evaluate the proposal in terms of the principles outlined in the Municipal Investment policy and Supply Chain Management Policy.

For all technical enquiries, **Mrs. XN Venn** can be **contacted ON 039 – 255 8507** or e-mailed to **Venn.Xoliswa@umzimvubu.gov.za**

Clear proposals, must be deposited in a tender box situated at the reception area in Mount Frere Municipal Offices on or before 09 October 2013 at 12H00.

Proposals must be deposited in a tender box at Mount Frere offices, Erf no.:813 Main Street, Mount Frere, 5090 in a sealed envelope written in bold letters " **BANKING AND INVESTMENT SERVICES : ULM/BTO/2013-14/001**" for the attention of the Municipal Manager to the following addresses:-

Physical Address:

Umzimvubu Local Municipality

Erf 813 Main Street

Mount Frere

5090

Postal Address

Umzimvubu Local Municipality

P/Bag x 9020

Mount Frere

5090

Issued by

Mr. GPT Nota

Municipal Manager

