



UMZIMVUBU
LOCAL MUNICIPALITY

VACANT POSITIONS

NOTICE NO: 06/2023/2024

Umzimvubu Local Municipality with its mission to properly plan and deliver quality and sustainable services to improve the socio-economic status within the broader Umzimvubu community hereby invites applications from committed self-driven individuals who want to accelerate their careers in the fields mentioned herein through rendering services of high quality and exceptional intelligent in order for it to maintain its vision of moving to limitless possibilities.

DIRECTORATE: BUDGET & TREASURY

MUNICIPAL FINANCE INTERN (X2)

TWO (02) YEAR FIXED TERM CONTRACT

TOTAL PACKAGE: R100 000 PER ANNUM

MINIMUM REQUIREMENTS:- • Grade 12 • Degree/three (3) year National Diploma in Finance or equivalent qualification (Accounting 3 Compulsory) • Advanced Computer Literacy • Basic knowledge of Local Government and other spheres of Government • Understanding of internship programme and its purpose • Good academic record.

KEY PERFORMANCE AREAS:- • Revenue Management • Supply Chain Management • Expenditure Management • Budget& Reporting • Asset Management.

DIRECTORATE: INFRASTRUCTURE & PLANNING

INTERN: TOWN PLANNING

ONE (01) YEAR FIXED TERM CONTRACT

STIPEND: R48 027, 24 PER ANNUM

MINIMUM REQUIREMENTS:- • Grade 12 • Three (03) year Degree/National Diploma in Town and Regional Planning, Geology, Economics Development or equivalent qualification • Basic Knowledge of Local Government • Advanced computer literacy • Good communication skill written and verbal • Problem solving skills.

KEY PERFORMANCE AREAS:- • Data Capturing • Land use survey • Site inspection, development application • Assist in preparation of reports • Assist with co-ordination of town planning.

All Applications must be submitted with an application form accompanied by a comprehensive CV, with certified copies of ID & Qualifications. An application form is obtainable from our website: www.umzimvubu.gov.za or from any of our municipal offices. All applications should be hand delivered to Dabula Street Sophia (New Municipal Offices), KwaBhaca, 5090 / 67 Church Street, Mount Ayliff (EmaXesibeni), 4735 or emailed to Recruitment@umzimvubu.gov.za.

All applications must be accompanied by proof of residence obtained from ward Councillor.



People with disability are encouraged to apply

Enquiries: Amanda Masentse (039) 255 8500/8562.

Closing date: 26 February 2024

Time: 16H00

Canvassing support from Municipal Officials and Councillors is prohibited and any person found guilty thereof, will be disqualified with immediate effect. The Umzimvubu Local Municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender and disability. The Municipality reserves the right to approve or decline the appointment.

MR. G. P. T. NOTA
MUNICIPAL MANAGER