



## UMZIMVUBU LOCAL MUNICIPALITY

ADVERT DATE: 10 October 2016

### SERVICE PROVIDER TO SUPPLY AND DELIVER OF OFFICE FURNITURE FOR MOUNT FRERE

Bidders are hereby invited to submit quotation for supply and delivery of office furniture. Terms of Reference will be available on the website and scm office for free.

#### MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality with Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. **No couriered, faxed, e-mailed and late tenders will be accepted after closing date.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere** not later than **12h00 noon on 24<sup>th</sup> October 2016**. All tenders must be clearly marked "Name of the project and Reference number indicated above. Certification of mandatory documents should be for period of 3 months.

No Service provider will be considered if a person(s) working for the service of the State

#### Enquiries:

All technical enquiries may be directed to Ms A. Mandlana 039 255 8561 SCM Mr T Mbukushe 0392558555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T. Nota  
813 Main Street or P/Bag X9020  
MT FRERE  
5090  
Tel: (039) 255-8500  
Fax: (039) 255-01673

GPT NOTA  
MUNICIPAL MANAGER





**UMZIMVUBU**  
LOCAL MUNICIPALITY

**MEMORANDUM**

Our ref.: Ifayile yethu:	Enq: Imibuzo:	Your ref.: Ifayile yakho:
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**TO** : MANAGER: SUPPLY CHAIN MANAGEMENT  
**FROM** : ASSISTANT MANAGER: COMMUNITY SAFETY  
**DATE** : 05 OCTOBER 2016  
**SUBJECT** : REQUEST FOR QUOTES: STOCKMAN RAILS

This communiqué serves to request your office to solicit quotes from suitable service providers for the supply and fitment of filing racks as per the following specifications:

No.	Description of item	Size	Colour	Quantity
1	Bolted Shelving (seven shelve racks)	Height – 2450mm Depth - 380mm Width – 910mm	Grey	100

Your assistance in this regard will be highly appreciated.

Yours Faithfully

**ASSISTANT MANAGER: COMMUNITY SAFETY**





# UMZIMVUBU

— LOCAL MUNICIPALITY —

Person dealing with the matter: Miss Nomzaza

## MEMORUNDUM

**TO : Assistant Manager: SCM**  
**FROM : Assistant Manager: Public Safety**  
**DATE : 05 October 2016**  
**REF. NO. : 14/1/3**  
**SUBJECT : Request for Furniture**

The above matter bears reference.

We kindly request your office to find a service provider that will supply and deliver the following item as specified:

1. 6 x Letter Trays
2. 1 x Silver line 4 Seater
3. 1 x Silver line 3 Seater

Yours Faithfully

**Assistant Manager : Public Safety**

813 Main Street, Mount Frere  
P/Bag 9020, Mt Frere, 5090  
T. 039 255 0166| F. 039 255 0167

UPHULISO KUMNTU WONKE