



UMZIMVUBU

— LOCAL MUNICIPALITY —

ADVERTING DATE: 07 APRIL 2017

UMZ/2016-17/SPU/BOOKLET/002

SERVICE PROVIDER TO DESIGN AND PRINT SERVICE DELIVERY BOOKLET AS PER SPECIFICATION.

Bidders are hereby invited to submit proposals to design and print a service delivery booklet as per specification. Specifications are available at SCM office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 19 April 2017**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof.

The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Ms Z. Ndevu 039 255 8577 / Mr Mbukushe (SCM Manager) 039 255 8555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

GPT NOTA (MUNICIPAL MANAGER)



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SPECIFICATION FOR SERVICE DELIVERY BOOKLET

Size A4

Quantity 1500 Copies

Hi-Q Gloss 128gsm

40 Pages

Second and third pages will contain Mayors and Speakers foreword with their pictures

Front cover ULM Logo, and service delivery pictures

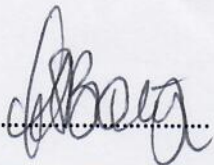
Back will have our address and pictures

Folded, gathered, saddle stitched 2 wires and trimmed 3 sides flush

Inside 15 Double pages in gloss and printed in 4 processed colours

NB Design and Print (the information will be supplied by the SP

ULM Logo and slogan in every page

Approved by:.....

Manager LED: S. Batyi