



UMZIMVUBU

— LOCAL MUNICIPALITY —

ADVERTING DATE: 04 APRIL 2017

UMZ/2016-17/LED/0017

SERVICE PROVIDER TO DO TRAINING ON CONTRACTORS AS PER SPECIFICATION.

Bidders are hereby invited to do Training on Contractors as per specification. Specifications are available at SCM office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 13 April 2017**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof.

The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr Matam 039 255 8540 / Mr Mbukushe (SCM Manager) 039 255 8555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

GPT NOTA (MUNICIPAL MANAGER)



TERMS OF REFERENCES

For

CONSTRUCTOR DEVELOPMENT PROGRAM

1. Introduction:

- Umzimvubu Local Municipality LED Department has the 5 areas of performance of which one of them is SMME development.
- The Municipality is therefore in the process of rolling out a constructor development program with the aim of empowering Local SMMEs in the construction industry.

2. Targeted SMMEs

The targeted SMMEs are those involved in the construction industry and should have the following:

- Reside within Umzimvubu locality
- Possess at least one of the following CIDB grading 1-3

3. Request

Umzimvubu Local Municipality is therefore looking for assistance with service providers for the implementation of the above project.

- a. **COMPREHENSIVE PROPOSALS** with financial costs for this exercise.

4. SCOPE OF WORK

The appointed services provider is expected to conduct the following:

- Train the Contractors on Business Management in construction,
- Train a constructors on Tendering,
- Train contractors on Bill of Quantity (BOQ) development,
- Train Contractors on Health and Safety,
- Train contractors Contractor Supervision,
- Train contractors on Reading, Interpretation, and use construction drawings and specifications.

The Service provider must be accredited with the Construction Seta, a proof of accreditation must be attached.

5. ACCOUNTABILITY AND REPORTING STRUCTURE

The service provider will account to Umzimvubu Local Municipality LED department.

6. SUBMISSION

- Founding Statement (**CK Form**) or certified copy must be submitted, failure will result in loss of points.
- Bidders are required to submit an **original valid SARS Tax Clearance Certificate/PIN** and failure to submit will result in disqualification.
- BBBEE certificate or certified copy must be submitted with the proposal
- Certified IDs of Directors
- Completed declaration of interest form (MBD4).
- Completed and signed MBD 8 and MBD 9 form.
- Proof of residence from the Ward Councilor.
- Proof of registration with CSD
- Proof of registration with Contractor Development SETA.
- Umzimvubu Local Municipality Supply Chain Management Policy will apply
- Provide proof of experience of similar projects with traceable references

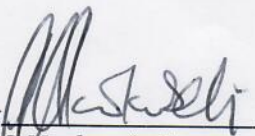
7. BRIEFING MEETING.

A compulsory briefing shall be held at the Umzimvubu Town Hall, Mount Frere at the date advertised.

Enquiries

Enquiries to be forwarded to Mr. T Mbukushe SCM OFFICES @ 039 255 8500

Prepared By


C.S. Mcoombeli

23-03-2017

Date

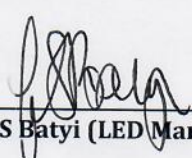
Recommended By


Mr. M. Matam (LED Assistant Manager)

23-03-2017

Date

Approved By


Ms. L.S. Batyi (LED Manager)

23-03-2017

Date