



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERT DATE: 04 June 2025

BID NO: UMZ/2025-26/BTO/SCM/001

PROVISION OF INSURANCE FOR VARIOUS MUNICIPAL ASSETS FOR A PERIOD OF TWO YEARS
MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING
DEEMED TO BE NON- RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management policy will apply Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Document. The bid will be evaluated on 80/20 evaluation criteria where 20 points will be allocated to specific goal 4 points for companies with 50% and above owned by youth, 4 points for 50% and above Female ownership 4 points for 100% Black ownership, 4 points for people living with disability and 4 points for Umzimvubu Local Municipality based Suppliers. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Originally Certified ID Copies of Managing Directors/ Owners. Fully completed MBD forms 1, 4, 5, 6.1, 8, and 9 and Billing Clearance certificate or Statement of Municipal Accounts or affidavit or lease agreement or residential confirmation accompanied by a declaration that a company does not owe municipal services for more than 30 days are compulsory submission. Bidders must be registered on CSD and provide confirmation of registration. No couriered, faxed, e-mailed, and late tenders will be accepted. Certification of documents must be within a period of 90 days. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. A compulsory briefing will be held on the **05 July 2025 at 10h00am**, at Umzimvubu Local Municipal New Offices, Dabula Street, Sophia (Briefing certificate to be issued). All tenders must be deposited in the tender box situated at Umzimvubu Local Municipality Offices at Dabula Street Sophia, KwaBhaca/ Mt Frere, Eastern Cape, 5090 Coordinates (30,90417° S, 28,98138° E) to be closed not later than **12h00 noon** on the **07 July 2025**, where they will be opened in public. The municipality will not make any award to a person or persons working for the state. All tenders must be clearly marked **"PROVISION OF INSURANCE FOR VARIOUS MUNICIPAL ASSETS FOR A PERIOD OF TWO YEARS"**

Tender Documents will be available on E-Tender Portal for free to be downloaded and those that need hard copies will be available at municipal offices at a fee of R455.00 to cover printing costs.

FUNCTIONALITY

A minimum of 70 Points to be scored in order to be evaluated further.

Criteria	Points
Experience	40
Key Staff Competence	15
Expertise	20
Financial Capability	10
Methodology	15
Total	100

Enquiries: All technical enquiries may be directed to Mr. Mr. S. Jojo and SCM enquiries to SCM Mr. X Blaweni 0392558554 email Jojo.Siphosethu@umzimvubu.gov.za and Blaweni.Xolisa@umzimvubu.gov.za

Other enquiries regarding this bid may be directed to the office of the Municipal Manager: Mr. GPT Nota.

Mr. GPT NOTA
MUNICIPAL MANAGER