



# UMZIMVUBU

LOCAL MUNICIPALITY

**ADVERTING DATE: 10 APRIL 2017**

**UMZ/2016-17/LED/FRESH MARKET/015**

## **SERVICE PROVIDER TO DO LANDSCAPING OF FRESH PRODUCE MARKET AS PER SPECIFICATION.**

Bidders are hereby invited to submit proposals/Quotations for Landscaping of Fresh Produce Market as per specification. Specifications are available at SCM office for free.

## **MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.**

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 24 April 2017**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. **Briefing date: 13/04/2017 @12h00 in MT FRERE**

The municipality will not make award any award to a person or persons working for the state.

**Enquiries:** All technical enquiries may be directed to Mr Matam 039 255 8541 / Mr Mbukushe (SCM Manager) 039 255 8555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

**Attention: Mr G.P.T Nota**

**813 Main Street or P/Bag X9020**

**MT FRERE**

**5090**

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**GPT NOTA (MUNICIPAL MANAGER)**



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## TERMS OF REFERENCES

### LANDSCAPING

### FOR

### UMZIMVUBU FRESH PRODUCE MARKET

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#### 1. Introduction:

- Umzimvubu Local Municipality LED Department has the 5 areas of performance of which one of them is SMME development.
- The Municipality aims is to promote a conducive environment for SMMEs in the Trading Facility
- Umzimvubu Local Municipality therefore is looking for a service provider to design and do landscaping at the Umzimvubu Fresh Produce Market at Ward 18, Mount Frere as outlined in the scope of work at no 04 below.

#### 2. Project situation

The project is situated at ward 18 Mount Frere.

#### 3. Request

Umzimvubu Local Municipality is therefore looking for assistance with service providers to assist with designing and implementation of landscaping at the above project.

- a. **COMPREHENSIVE PROPOSALS** with financial costs for this exercise.

#### 4. SCOPE OF WORK

- Design and provide landscaping model for the Umzimvubu Fresh Produce Market
- Implement the Landscape model at the Market
- Provide resting Chairs and tables (concrete) with umbrellas at Umzimvubu Fresh Produce , these should be able to accommodate 20 people at a time.
- Install a stand in outside water tap with acceptable drainage system connected to the main drainage system.
- Install a concrete sink mounted to the wall of the building on the outside, connected to the main drainage system
- Planting of ten (10) Tuja orientalis
- Filling of 50 m<sup>2</sup> with loam soil
- Planting of lawn grass in the filled area.

#### 5. ACCOUNTABILITY AND REPORTING STRUCTURE

The service provider will account to Umzimvubu Local Municipality LED department.

#### 6. SUBMISSION

- A comprehensive proposal inclusive of the methodology and time frames for achieving the scope of work set above.
- An All-inclusive Quotation
- Activity schedule
- Founding Statement (**CK Form**) or certified copy must be submitted.
- Original valid SARS Tax Clearance Certificate or pin and failure to submit will result in disqualification.
- BBBEE certificate or certified copy must be submitted with the proposal
- Certified IDs of Directors
- Declaration of interest (MBD4).
- Proof of registration with the Central Supplier Database

- Completed and signed MBD 8 and MBD 9.
- Billing Clearance certificate or Statement of Municipal Accounts
- Any other submission as directed Supply Chain Management office

## 7. BRIEFING MEETING.

A compulsory briefing shall be held at the Fresh Produce Market, ward 18 Mount Frere at the date advertised.

### Enquiries

Enquiries to be forwarded to Mr. T Mbukushe @ 039 255 8500

Prepared By *C.S. Mcoombeli*  
C.S. Mcoombeli

\_\_\_\_\_ Date

Recommended By *Mr. M. Matam*  
Mr. M. Matam (LED Assistant Manager)

\_\_\_\_\_ Date

Approved by *Ms. L.S. Batyi*  
Ms. L.S. Batyi (LED Manager)

\_\_\_\_\_ Date