



## UMZIMVUBU

— LOCAL MUNICIPALITY —

Person dealing with this matter: Mr. N. Zibi

Date: 20/01/2015

### Request for Quotation

The Umzimvubu Local Municipality invites interested service providers to provide us with quotation **TO CONDUCT TRAINING FOR LOCAL MODELLERS AS PER THE TERMS OF REFERENCE.**

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL BE APPLYING AS FOLLOWS:**

**PRICE: 80**

**BBB-EE: 20**

Closing Date for submissions is 28/01/2015 @ 12:00 **noon.**

For any enquiries and specification, please contact Supply Chain Management Office @ Tel: 039 255 8555.

**NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE AND COMPAN(Y)NIES NOT REGISTERED IN THE ULM SUPPLIER DATABASE. THE FOLLOWING MUST BE ATTACHED: ORIGINAL OR CERTIFIED COPY OF THE CK DOCUMENT SHOWING ALL DIRECTORS, CERTIFIED COPY OF THE BBBEE VERIFICATION CERTIFICATE, DECLARATION OF INTEREST AND A VALID ORIGINAL SARS TAX CLEARANCE CERTIFICATE. FAILURE WILL RESULT IN DISQUALIFICATION. SUBMISSION ARE TO BE MADE AT THE QUOTATIONS BOX AT SCM OFFICE. QUOTES SUBMITTED ELECTRONICALLY WILL NOT BE ACCEPTED.**

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MR GPT NOTA

MUNICIPAL MANAGER

813 Main Street, Mount Frere  
P/Bag 9020, Mt Frere, 5090  
T. 039 255 0166| F. 039 255 0167  
[www.umzimvubu.gov.za](http://www.umzimvubu.gov.za)

UPHULISO KUMNTU WONKE





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## TERMS OF REFERENCE

### FOR TRAINING OF LOCAL MODLERS

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#### 1. Introduction:

- Umzimvubu Local Municipality LED Department has the 5 areas of performance of which one of them is SMME development.
- Umzimvubu Local Municipality aims at promoting and boosting the local economy through SMME development programmes.
- Umzimvubu Local Municipality aims to promote and access market for the local designers and crafters.
- Umzimvubu Local Municipality is working on a concept to bridge the gap and workout the industry challenges faced by the local designers in the region
- Umzimvubu Local Municipality therefore is looking for a service provider to conduct training to the local modelers in preparation of the upcoming fashion show

#### 2. Request

- Umzimvubu Local Municipality is therefore looking for a service provider to conduct a training to the local modelers of Umzimvubu area
- The training will be conducted in Mt Frere and Mt Ayliff respectively.

#### 3. COMPREHENSIVE PROPOSALS with financial costs for this exercise.

UMZIMVUBU LOCAL MUNICIPALITY  
LED & ENVIRONMENTAL MANAGER  
APPROVED BY: *[Signature]* SHIBLEI BATI  
SIGNATURE: *[Signature]*  
DATE: .....



#### 4. SCOPE OF WORK

The training will cover the following for the local modelers

- 1.1 Model castings and choreography for the show
- 1.2 Introduce and facilitate the complete understanding of the fashion concept.
- 1.3 Rehearsals with models before the fashion show
- 1.4 Execution of the fashion show layout plan
- 1.5 Spearheading and coordination with designers until the Fashion Show

#### 5. Accountability and Reporting Structure

The service provider will account to Umzimvubu Local Municipality LED department.

#### 6. Submission

- ☒ A comprehensive proposal inclusive of the methodology and time frames for achieving the scope of work set above.
- ☒ An All-inclusive Quotation.
- ☒ Activity schedule.
- ☒ Company profile with a traceable track record and references should also be submitted.
- ☒ A valid copy company Certification as issued by CIPRO.
- ☒ A valid original tax clearance certificate.
- ☒ A BBBEE certificate.
- ☒ Certificate in fashion design
- ☒ Experience on similar training with contactable reference

#### Enquiries

Enquiries to be forwarded to Ms. L Dina LED Office @ 039 255 8500

UMZIMVUBU LOCAL MUNICIPALITY  
LED & ENVIRONMENTAL MANAGER  
APPROVED BY: SHIRAZI BATYI  
SIGN: [Signature]  
DATE: [Date]