



# UMZIMVUBU

LOCAL MUNICIPALITY

## REQUEST FOR QUOTATIONS

### REVENUE ENHANCEMENT STRATEGY

UMZIMVUBU LOCAL MUNICIPALITY INVITES ALL CREDIBLE AND SUITABLY QUALIFIED SERVICE-PROVIDERS TO FACILITATE AND ADMINISTER DEVELOPMENT OF A 5 YEAR REVENUE ENHANCE MENT STRATEGY THAT WILL BE LINKED TO UMZIMVUBU'S LED STRATEGY, SPATIAL DEVELOPMENT PLAN AND OTHER PLANNING DOCUMENTS INCLUDING THE IDP AND THE MUNICIPAL 5-YEAR PLAN. THE STRATEGY WILL ALSO HAVE TO BE IN LINE WITH THE NATIONAL DEVELOPMENT PLAN IN ORDER TO ENSURE SUSTAINABLE GROWTH OF THE MUNICIPALITY.

THE FOLLOWING MANDATORY DOCUMENTATION MUST BE SUBMITTED TOGETHER WITH THE PROPOSAL:

- A detailed proposal for facilitation with clear methodology and approach. This must include stakeholder involvement and the administration of the whole strategy until the final document is produced.
- Details of a project team with their qualifications and experience (CV's)
- Proven track record of facilitation of strategic planning sessions in a municipal environment with clear references and contact details.
- Valid BBBEE Certificate
- Company Profile
- Valid original tax clearance certificate
- Company registration documents
- ID Copies of company owners or Major shareholders

Quotations will be evaluated on an 80/20 basis and also a functionality criteria is set out below:

#### STAGE 1

#### FUNCTIONALITY

FUNCTIONALITY AREA	POINTS ALLOCATED
Prior research and understanding of the Municipality's needs	30
Stakeholder mobilization method	20
Research on Possible Funding sources for all projects that need funds (with references)	20
Administration process and compilation of the final document in line with other ULM Planning related documents. Quality assurance of the draft document.	20
Company Experience in developmental projects (5 and above=10, below 5 =5)	10

<b>TOTAL</b>	<b>100</b>
--------------	------------

**NB: Bidders who score less than 80 points will not be considered for stage.**

**STAGE 2**

**Umzimvubu Local municipality Supply Chain Management Policy targets the empowerment compliant businesses in terms of the Broad Based Black Economic Empowerment and the evaluation criteria is as follows:**

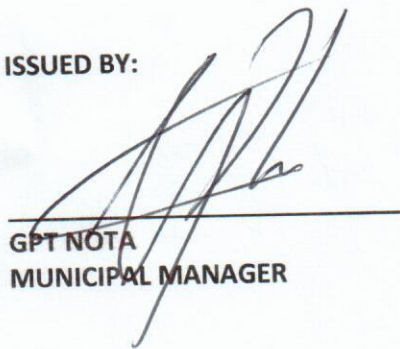
<b>Criteria</b>	<b>Points</b>
<b>Price</b>	<b>80</b>
<b>BBBEE Status level of Contribution</b>	<b>20</b>

**TOTAL**

**- 100 points**

**CLOSING DATE: 17/01/2014**

**ISSUED BY:**

  
**GPT Ntola**  
**MUNICIPAL MANAGER**